



Accommodation Booking Form

[http:// www.tbconference.co.za](http://www.tbconference.co.za)

6th SA TB Conference 2020

02 - 05 June 2020 Albert Lethuli International Convention Centre, Durban, South Africa

To reserve your accommodation, kindly complete booking **form** and email to Turners DMC

Email: bruce@turnersdmc.co.za, Tel: +27 (0)31 368 8000

Delegate Information

*Last Name/Family Name	*First Name	*Title: Prof/Dr/Ms/Mrs./Mr.			Nationality			
*Organisation/Institute/Trust								
*Email Address (Please Print)								
*Verify Email Address								
Work/Business Telephone Number								
Mobile Number								
VAT No								
Gender (please tick)	Male		Female		Other		Prefer not to disclose	
Primary Address								
Billing Address Line 1								
Billing Address Line 2								
City		State			Post / Zip Code			
Country								
Dietary and Special Request	Name	Request						
Special (Please specify any access needs you have; e.g. wheelchair user, mobility difficulties, hearing impaired etc.)								

A. Accommodation

All list of all official appointed hotels can be found on the SA TB 2018 website: [http:// www.tbconference.co.za](http://www.tbconference.co.za)
Please indicate your choice of hotel in the box below. All rates are quoted in South African Rand (ZAR) and are subject to change. Rates include VAT at 15% and 1% Tourism Levy. Rates are per room, per night and include a full English breakfast.

First Choice											
Second Choice											
In the event that my preferred Hotel is unavailable please book a hotel category						Higher		Same		Lower	
Arrival Date					Departure Date				No. of Nights		
Room Categorisation Required Standard, Deluxe, Superior, etc.											
Please Indicate Occupancy		Single		Twin		Double		Family			
Name of Person Sharing Room											
Name and Age of Children (if Applicable)											
Special Dietary Requirements Vegetarian Meals, Kosher, Halaal, Lactose Intolerant, etc.											
Other Special Requests Non Smoking Room, Wheel Chair Accessibility etc.											
For group bookings of ten (10) people or more please email Bruce Rumble: bruce@turnersdmc.co.za											
Full payment is required with this application to confirm the hotel reservation. All incidentals are to be settled upon departure from the hotel.											
										Hotel Deposit	
Terms and Conditions											
Accommodation Cancellation Policy:											
You may cancel your reservation up to the 01 st April 2020 with a full refund less an administration fee of ZAR 230.00. Early Bird reservations (Durban Hilton) cancelled after 01 st April 2020 will attract 100% cancellation penalties. Reservations cancelled after the 01 st April 2020 will attract the following cancellation penalties:											
<ol style="list-style-type: none"> 1. 59 – 31 Days – 50% cancellation fees apply 2. 30 – 0 Days – 100 % cancellation fees apply 											
An amendment fee of ZAR 230.00 applies to all changes made to confirmed reservations.											
Should you reduce the length of your stay upon arrival at the hotel; the hotel will change cancellation fees for the nights that you will no longer be using.											
For group reservations terms and conditions, these will be outlined in group contracts.											
TOTAL AMOUNT PAYABLE: (Use this section to summarise your requirements and calculate the total of your payments due)											
A) Accommodation										R	
TOTAL										R	
Payment Details											
Please enter X in the appropriate box											
Option 1 Bank Transfer	Please specify your Name & Surname as reference on your bank transfer. Turners Conferences and Conventions Pty Ltd Bank: ABSA Bank Branch: KZN Business Banking Account Name: Turners Conferences & Conventions (Pty) Ltd Account Number: 4060455419 Branch Code: 632005 Swift Code: ABSA-ZA-JJ Final date for bank transfers will be the 25th May 2020 When processing Forex payment, please allow additional funds to cover all bank charges. If short payments are received, they will be for your account.										
Option 2 Credit Card	When opting to process payment by credit card, further instructions will be emailed advising on how to process payment via a secure online 3D PayGate portal. A unique reference number will be issued to you.										