



Tour Booking Form

Register online at <http://saafost2019.org.za/>

1 – 4 September 2019, Birchwood Hotel and Conference Centre, Johannesburg

To book your tours, kindly complete **one form per delegate** and email or fax to Turners Conferences

Email: deveen@turnersconferences.co.za , Fax No: 086 664 4764, Tel No: 031 368 8000

DELEGATE INFORMATION

Last Name/Family Name	First Name	Title: Prof/Dr/Ms/Mrs./Mr.	Nationality
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ACCOMPANYING PERSONS

Tick as required: This is my: Private Address Institution Address Please fill in the relevant details below

Institution Name			
Department			
Contact Person's Name			
Postal Address			
City	State	Post / Zip Code	
Country	Phone	Mobile	
Email Address (Please	Fax		

Special Dietary and Other Requests:

Dietary	Name	Request	
Other	Name	Request	

EXCURSION PROGRAMME

Please select the tour of your choice from the website and complete the tour booking section. A deposit of 20% of the total tour value is required within 14 days of booking to confirm the tour reservation. The balance of the tour price must reach Turners Conferences 45 days prior to the tour departure date. Any tours booked within 45 days of the departure date must be paid in full immediately.

Excursion Name	Date of Tour	Cost per person	No of People	Cost
				R
				R
				R
Excursion Total				R

Special Notes: (Sharing partner, dietary requirements, etc.):

All tours are subject to Turners and their appointed tour operators' terms and conditions. Once confirmed, tours will be subject to a cancellation fee if cancelled before 1 August 2019. No refunds will be made for cancellations received after 1 August 2019.

Cancellation fees: Refunds will be permitted for bookings cancelled within the following time periods, prior to departure:

More than 90 Days: Full refund less R228.00 administration fee per tour

90 Days & 60 Days: Full tour price less 20%

60 Days & 30 Days: Full tour price less 50%

30 Days & 0 Days: No refund

An amendment fee of R228.00 applies to all changes made to confirmed reservations. The above conditions apply unless otherwise specified in writing.

TOTAL AMOUNT PAYABLE

(Use this section to summarize your requirements and calculate the total of your payments due)

A. Excursion Programme	R
TOTAL	R

PAYMENT DETAILS

Please enter **X** in the appropriate box

Option 1 Bank Transfer		You must specify your name and the name of the conference on your bank transfer. Forward to: Bank: ABSA Bank Branch: KZN Business Banking Account Name: Turners Conferences & Conventions (Pty) Ltd Account Number: 4060455419 Branch Code: 632005 Swift Code: ABSA-ZA-JJ (Please fax a copy of your bank transfer to Turners). Final date for bank transfers will be the 26 August 2019 When processing your payment by bank draft please allow additional funds to cover bank charges. If short payments are received, they will be for your account.
Option 2 Credit Card		When opting to process payment by credit card, further instructions will be emailed advising on how to process payment via the online 3D PayGate Portal. A unique reference number will be issued to you.